

Jackie Turnbow

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Highly motivated and team oriented seasoned manager with a diversified background. Seeking a challenging opportunity where my managerial experience and success can be utilized to achieve improved bottom line results and value added initiatives for the organization as well for personal growth and development.

WORK OF EXPERIENCE

1998-2008 Atlantic Caster Inc., Ashland, Virginia

Warehouse Manager-Production Supervisor

Responsible for raw materials receiving and product shipping including receipt and storage of incoming inventory of raw materials and shipping materials, product order assembly and packaging, and quality assurance. Organized all shipping and receiving data records and reports, including the processing and accuracy of shipment documentation online for Fed-Ex, UPS, and various trucking companies. Provided good exceptional customer service and assisting customers with requirements for their particular job application. Ensured production areas maintain a clean and safe working environment and all inventory storage areas remained organized. Provided cost control initiatives to improve company profitability margins.

1993-1998 Jonesboro Sun, Jonesboro, Arkansas

Pressman

Operated various printing units for newspaper press. Cleaned and maintained units. Achieve cost control and improve company profitability.

1992-1993 MDR Trucking, Jonesboro, Arkansas

Over-the-road Driver

Responsible for driving 18-wheeler coast to coast and delivering load in a timely and safe manner. Maintained Department of Transportation records and log books.

1987-1992 Pizza Inn, Paragould, Arkansas

General Manager

Recruited, hired, and trained employees for restaurant operations. Provided customers with great food, and clean pleasant surroundings, with a family atmosphere. Ensured all OSHA and Health Department regulations were implemented and followed. Made customer safety a priority and ensured a safe working environment that lead to limited employees reporting loss of work incidents. Analyzed and identified waste of food while maintaining sufficient inventory to ensure fresh supplies on hand to sustain restaurant operations. Achieved defined company cost and profit margin goals. Ensured all employees worked as a team by providing clear statement of expectations and defined goals.

1985-1987 Hawkins Fertilizer & Chemical, Clarkton, Missouri

Laborer

Responsible for the loading and delivery of both dry and liquid fertilizer to various farmers. Maintained equipment used for delivery. Operated farm equipment (tractor, cotton pickers, combines)

1973-1985 Shoney's South Inc., Jonesboro Arkansas

District Manager (highest achieved)

Provided operational oversight for 5 Tennessee and Mississippi area successful locations. Each location averaged 60-75 employees including a general manager, 2-3 assistant managers, a dining room supervisor pending on the volume of sales for that unit. Ensured managers and staff were properly trained to for successful restaurant operations involving customer service, cleanliness, and food quality. Lead general managers in establishing sales, analyze cost, and define profit objectives. Conducted semi-annual manager evaluations. Resolved employee issues quickly and professionally and provided rational solutions. Analyzed and reported areas sales and cost reports to immediate supervisor weekly. While attending college, began working for restaurant as a busboy-dishwasher and promoted to the final position held as a district manager, became the youngest general manager in the company's history. Voted company Co-Manager of the year prior to being promoted to district manager.

EDUCATION

High School Graduate 1973 Jonesboro High School
Received Scholarship in music from Arkansas State University

EXTRACURRICULAR ACTIVITIES

Love Music, playing guitar, piano and listening to bluegrass gospel and studying the bible

REFERENCES

Professional

Danny Turnbow
Owner- Atlantic Caster Inc., Ashland, Virginia
Phone (804) 798.0088

Wade Martin
Jonesboro Sun Newspaper, Jonesboro Arkansas
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Tommy Morgan
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